

Report to the Chief Officer (Highways and Transportation)

Date: 19 July 2016

Subject: Design & Cost Report for the Great George St/Cookridge St additional pedestrian phase

Capital Scheme Number : 32562

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): City and Holbeck		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. The Best City ambition is to improve life for the people of Leeds and make our city a better place. Providing for the needs of pedestrians plays an important role in this ambition.
2. To seek approval to add a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street and advertise a notice for the implementation of a formal pedestrian phase in accordance with Section 23 of the Road Traffic Regulation Act 1984.

Recommendations

3. The Chief Officer (Highways and Transportation) is requested to:
 - i) give approval to the addition of a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street
 - ii) give authority to incur expenditure of £17,000 works costs and £3,000 staff costs, to be funded from the LTP Transport Policy Capital Programme.
 - iii) authorise the City Solicitor to advertise a notice under the provisions of Section 23 of the Road Traffic Regulation Act 1984.

1 Purpose of this report

- 1.1 To seek approval to add a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street and advertise a notice for the implementation of a formal pedestrian phase in accordance with Section 23 of the Road Traffic Regulation Act 1984.

2 Background information

- 2.1 The traffic signals at this junction currently provide red and green pedestrian signals for crossings of Great George St West and Cookridge St. There are a considerable number of pedestrians who wish to cross the east side of the junction, across Gt George St, and in fact do so without the benefit of a signalled crossing. In the past requests to provide this facility have been met with the concern about the consequential reduction in green time for traffic on the Loop, leading to congestion and delays, and queues back across the Headrow.
- 2.2 In April 2014 a contraflow cycle lane was built down Cookridge Street. To facilitate this an alteration was made to the junction of Dudley Way and Great George St to allow vehicles to exit via this route instead of Cookridge St. The cycle phase is demand dependant, only coming in if a bicycle is detected. .
- 2.3 A short all-red period was provided on a trial basis to assist pedestrians crossing the east side of the junction if the cycle stage was not demanded. The trial meant that an assessment could be made of the effects of this pedestrian facility, given that it was not known how many vehicles would use Dudley Way. This arrangement is now working well without any issues.
- 2.4 Some of the ducting required to add the proposed additional pedestrian phase was done when the cycle phase was introduced, as the cycle scheme required various footway works. Therefore the civils work required by the current proposal are minimal.

3 Main issues

3.1 Design Proposals and Full Scheme Description.

- 3.1.1 It is proposed to add a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street.
- 3.1.2 The civils works are fairly small scale. New signal poles will be erected for this crossing. Ducting for cabling was largely done in the previous scheme. The dropped kerb needs widening, and new tactile paving required.

3.2 Programme

- 3.2.1 The work will be done as soon as possible after approval, with completion within this financial year.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Colleagues in Highways and Transportation have been consulted and their advice is reflected in the proposals presented.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 An Equality, Diversity, Cohesion and Integration Screening has been prepared and an independent impact assessment is not required for the approvals requested.
- 4.2.2 The screening process confirmed that the proposals will be of benefit to all pedestrians.
- 4.2.3 A copy of the screening report is attached as Appendix A.

4.3 Council policies and City Priorities

- 4.3.1 The proposals contained in this report are consistent with the Local Transport Plan (LTP).
- 4.3.2 The LTP's Strategy Approach to Transport Assets, Proposal 1 states "Prioritise asset management and maintenance standards according to a hierarchy of key transport route networks and users that best supports the Plan.". The pedestrians crossing Great George Street are top of the hierarchy of users.
- 4.3.3 Proposal 10 is "to promote the benefits of active travel and support greater participation in walking and cycling." Providing an additional pedestrian crossing supports this objective.
- 4.3.4 Proposal 18 says "Improve safety and security, seeking to minimise transport casualties". Signalling the place where many pedestrians cross increases the sense of security for users.

4.4 Resources and value for money

- 4.4.1 **Full Scheme Estimate:** The estimated total cost for this scheme is £20,000, consisting of £17,000 works costs and £3,000 staff costs.
- 4.4.2 The cost will be funded from the LTP Transport Policy Capital Programme. There are no Revenue financial implications as a result of this.

4.4.3 Capital Funding and Cash Flow.

Previous total Authority to Spend on this scheme	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Authority to Spend required for this Approval	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	17.0		17.0				
FURN & EQPT (5)	0.0						
DESIGN FEES (6)	3.0		3.0				
OTHER COSTS (7)	0.0						
TOTALS	20.0	0.0	20.0	0.0	0.0	0.0	0.0
Total overall Funding (As per latest Capital Programme)	TOTAL £000's	TO MARCH 2016 £000's	FORECAST				
			2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	2020 on £000's
Government Grant - LTP/TSG	20.0		20.0				
Total Funding	20.0	0.0	20.0	0.0	0.0	0.0	0.0
Balance / Shortfall =	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Parent Scheme Number :99609 / 000 / 000
Title: LTP Transport Policy Capital Programme

4.5 Legal Implications, Access to Information and Call In

4.5.1 The report is not eligible for call in as the proposal is below the relevant threshold.

4.6 Risk Management

4.6.1 Failure to provide this additional crossing will mean pedestrians will continue to find crossing at that point difficult.

5 Conclusions

5.1 To seek approval to add a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street, at a cost of £20,000 to be funded from the LTP Transport Policy Capital Programme.

6 Recommendations

6.1 The Chief Officer (Highways and Transportation) is requested to:

- i) give approval to the addition of a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street
- ii) give authority to incur expenditure of £17,000 works costs and £3,000 staff costs, to be funded from the LTP Transport Policy Capital Programme.
- iii) authorise the City Solicitor to advertise a notice under the provisions of Section 23 of the Road Traffic Regulation Act 1984.

7 Background documents¹

7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix A

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Development	Service area: Transport Policy
Lead person: Gordon Robertson	Contact number: 2476753

1. Title: Great George St/Cookridge St additional pedestrian phase

Is this a:

Strategy / Policy

☐

Service / Function

☒

Other

☐

If other, please specify

2. Please provide a brief description of what you are screening

The addition of a pedestrian phase to the traffic signals at the junction of Great George Street and Cookridge Street.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation and any other relevant characteristics (for example socio-economic status, social class, income, unemployment, residential location or family background and education or skills levels).

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> Eliminating unlawful discrimination, victimisation and harassment Advancing equality of opportunity Fostering good relations 		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings** (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions** (think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment**.**

Date to scope and plan your impact assessment:

Date to complete your impact assessment

Lead person for your impact assessment
(Include name and job title)

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name

Job title

Date

Gordon Robertson

UTMC Manager

30 July 2016

7. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given. If you are not carrying out an independent impact assessment the screening document will need to be published.

If this screening relates to a **Key Delegated Decision, Executive Board, full Council** or a **Significant Operational Decision** a copy should be emailed to Corporate Governance and will be published along with the relevant report.

A copy of **all other** screening's should be sent to. For record keeping purposes it will be kept on file (but not published).

Date screening completed

4 July 2016

If relates to a Key Decision- **date sent to Corporate Governance**

Any other decision – **date sent to Equality Team (equalityteam@leeds.gov.uk)**